War Food Administration Extension Service U.S. Dept. of Agr. Washington 25, D. C.

Reserve M3EX88

EXTENSION PROGRAMS, HOUSING *

A - Work with individual home owners

Program	Goals of individuals	Extension methods
1. Give help to individuals on their own problems	: 1. Spend their money wisely for equipment and material.	: : Survey to find out what : people hope or expect to : buy.
		Include in extension program information as to what to look for in purchasing the items most commonly listed in the survey.
The second of th	2. Improve specific aspects of house, e.g safety, heights for good posture, storage facilities.	: Arrange a short time campaign. a. Survey to high-light needs. Use check lists. b. Demonstrate means of improvement.
in se lengt depe la e men gere al emerge establis emerge al establis emerge al establis emerge de e	3. Improve specific areas or provisions for specific functions, e.g., laundry.	: As above.
	4. Make long-time programs for home improvement.	: Give help to individuals : in: : a. Deciding what needs : to be done (e.g. : Wisconsin study) : b. Making work drawings; : arrange for : architectural : assistance, estima- ting costs.

*Based on conference with Maud Wilson, Home Economist, February 9, 1945

Problem	Goals in extension program	Extension method
1. Increase awareness of families as to what the house should be like for family needs	to the characteristics of a house best suited to the climate, type of farming, etc.	Prepare a list of de- sirable features. Have it discussed at group meetings. Take votes of group at close of dis- cussion.
		: Modify original list : after club discussions. : Use in publicity.
	standards for convenience in	1. Give demonstrations. 2. Hold exhibits.
2. Increase awareness of farm families of general aspects of housing, i.e., for all families instead of just their own.	1. Become acquainted with housing conditions in community - size of homes, repair, livability, appearance.	: 1. Hold extension meet- ings to discuss hous- ing standards and their relation to welfare.
		2. Make survey of housing conditions in community. a. Plan survey so that as many farm families as possible participate. b. Prepare summary of survey for use by local papers, farm organizations, and lay leaders.
3. Preserve the best in regional architecture	1. Come to an agreement as to details worth copying in new homes or preserving in old ones, as design of exterior, interior arrangement provision for specific functions.	
		2. Summarize votes, and publicize if conclusions are of value and interest.

Problem	Goals in extension program	Extension methods	
1. Improve quality of goods and services used in home improvement.	homes.	Survey and appraise to list areas needing improvement. a. Skills of local artisans. b. Skills of farmers. c. Customs in use of materials. Devise means of improvement for problems shown by survey to be important e.g. schools for carpenters, exhibits and demonstrations.	
25.45	2. Improve quality and selection of items on local market such as building materials, equipment to be installed, furniture, and the like.	: 1. Survey of offering in local markets. : 2. Conferences between dealers and selected lay leaders. : 3. Exhibits and demonstrations for dealers	

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What To Do in Preparation for Helping Individual Families
With Building or Remodeling Problems

Suggestions to home demonstration agents and specialists

- 1. Form a clear cut idea of your responsibility, what to undertake yourself, what to refer to the state college, what the county agent is responsible for, when to recommend an architect.
- 2. Prepare aids.

Catalogues - tab pages most frequently used.

Charts - full scale cloth charts of kitchen cabinets and closets.

Make of wax crayon ironed in; use unfilled muslin, draw
fronts of cabinets to scale.

Assemble or make check lists - prepare blank forms for drawings of closets and cabinets.

Assemble leaflets and bulletins; put in loose leaf folder with detailed index.

Make a handbook containing dimension standards, construction standards, patterns for solving problems, and information on local services and costs.

Prepare kit containing samples of materials.

Prepare kit containing paper, pencils, ruler, etc, used in making detailed drawings.

3. Learn

Planning standards and evaluations; "best ways" of solving planning problems.

How to analyze a problem in remodeling.

How to prepare sketch plans.

How to get ideas for improvement over to a family.